

i2 iBase Introduction to Searching, Queries, and Charting Overview

Level 1 – Foundation

Duration: 1 day

Class size: A maximum of 10 (classroom) and 8 (online)

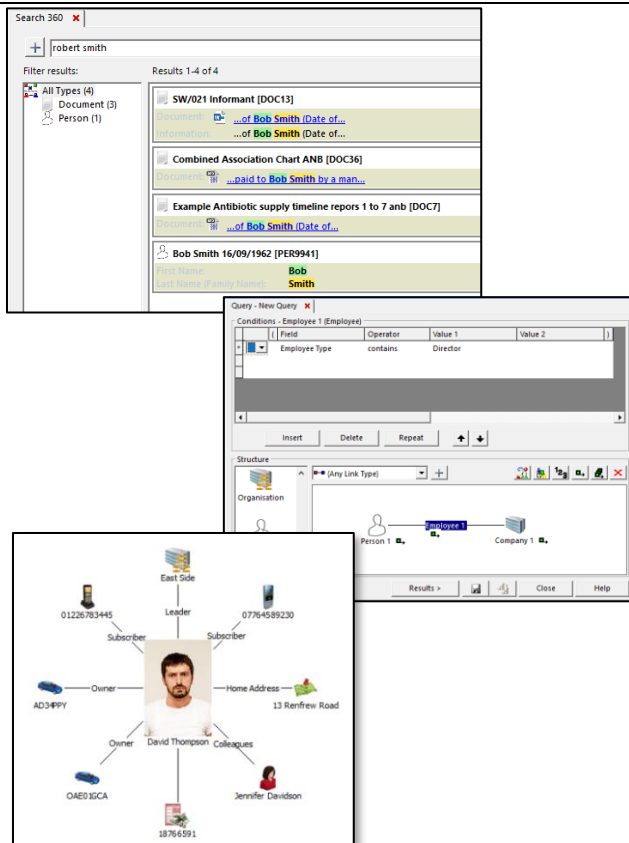
“I want to know how to effectively interrogate my database to locate key data and to control the creation of Analyst’s Notebook charts from the results ”

What skills will you gain?

- Learn how to interrogate the data within your iBase database effectively and efficiently; asking a wide variety of questions from wide-ranging to precise, and from simple to multi-faceted.
- Gain an understanding of how Analyst’s Notebook can be used to visualise and further analyse your iBase data via a direct, integral connection between the two pieces of software.

Course Content

- Using Find to locate key records
- How Search 360 can help locate information where:
 - There are a variety of spellings
 - Information is held in different places, including within embedded documents
- Creating Queries:
 - Structuring Queries with both Entities and Links
 - Using different types of field such as Text, Date, and Code Lists
 - Using different Operators including Contains, Equal to, Between, and In List
 - Using Link Direction
- Saving records of interest into a Set
- Producing a list of results for dissemination
- Visualising your Chart
 - Labelling and Charting Schemes
 - Multiplicity
- Charting as Association and Timeline
- Expanding a chart



The image displays three screenshots from the iBase software suite. The top screenshot shows the Search 360 interface with search results for 'robert smith', including document links and a person record for Bob Smith. The middle screenshot shows the Query tool interface with a query structure table and a visual graph showing relationships between 'Organisation' and 'Employee' entities. The bottom screenshot shows an Analyst's Notebook chart with a central person node (David Thompson) and various associated nodes like 'Subscriber', 'Owner', 'Home Address', and 'Colleagues'.

Objectives

By the end of the course, delegates will be able to:

- Use the following search tools to interrogate and ask analytical questions of the database:
 - Find, Search 360, and Queries
- Create a chart that shows the required information on the chart surface to match a given example using Labelling Schemes, Charting Schemes and Chart Properties

Course Delivery – what can you expect?

All of our courses are delivered by our own, in-house, highly experienced trainers, who specialise in training i2 software. We believe that to learn software effectively you need access to a friendly and professional training environment where you have the maximum time spent hands-on using the software; where questions and discussion are encouraged, and that makes you think about how anything you learn will be applied back at work.

What data will you use?

Our training uses sets of training data that we have created to look and feel familiar. We will never ask you to use or provide examples of your real data or be in a position to access it. You will use an array of example training data, such as:

- Intelligence including: People, Organisations, Places, Events, Transactions and Vehicles

Is this the right course for you?

This course is aimed at:

- New users
- Self-taught, or informally taught, users
- Those who want to refresh their knowledge
- It suits those who are required to search, query and chart data

For users who would wish to use the tool regularly for analysis, we would recommend attending the iBase Standard Level 1 course.

Likewise, if you need to add data, import data, or produce reports then we also recommend the iBase Standard course in place of this one.

Prerequisites

You must be familiar with Microsoft Windows, opening, closing and saving files. All courses are conducted in English so you should have a good understanding of spoken and written English. Please note translators can be used on closed courses.

Where Next?

- Level 2 Courses:
 - iBase Analysis
 - Using iBase with Analyst's Notebook

If possible, we recommend that you use the software for a few months before taking the additional courses. This will give you time to apply what you have learnt from this course and maximise the benefit of the courses.

Technical Requirements (Online Courses Only)

Our online courses are run using virtual machines, with everything you need provided in a secure and straightforward environment. For the best experience you will need to install the following:

1. Amazon WorkSpaces Client
2. Zoom Client

It is a simple process, and we will send all the relevant links and details on how to do this. These need to be installed before the course.

You could use your own personal computers to attend this training as we provide the i2 software and course materials. This is an option being used by customers where IT policy prevents them installing the Amazon WorkSpace and Zoom client software on work computers.

Please note that we reserve the right to amend certain aspects of the course as published in this overview including, but not limited to, maximum class size, course content, technical requirements. If you have any questions about the specific course you book please contact us.