

Level 1 – Foundation

Duration: 1 day

Class size: A maximum of 10 (classroom) and 8 (online)

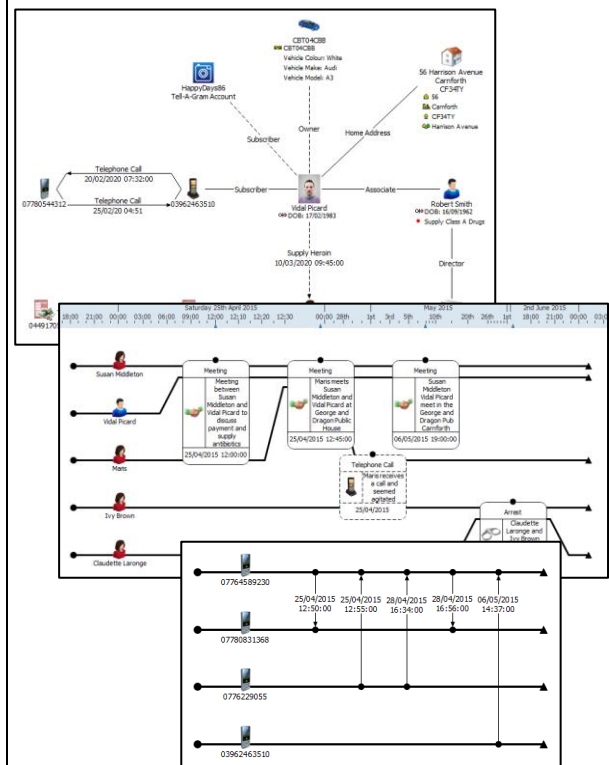
“I want to be able to create Association and Timeline charts for more than simple visualisation and learn to structure charts correctly to enable effective analysis.”

What skills will you gain?

- Build and structure Association and Timeline charts to enable understanding of the key concepts of Entities and Links, such as;
 - Identity & Label
 - Date & Time
 - and Attributes
- This will allow the effective creation of charts for interpreting networks, sequences, and accurate analysis
- You will also learn to annotate charts by using a Legend and Label, as well as how to correctly convert them into PDFs for dissemination

Course Content

- Introduction to Analyst's Notebook
- Structuring Association and Timeline charts:
 - Entity Representations: Icon, Theme Lines, and Event Frames
 - Entity Types
 - The significance of Identities & Labels
 - Adding Attributes for structure
 - Adding a photo to an Entity
 - Where to put Date & Time
 - Why use Link Types?
 - Adding Arrows to Links
 - Using Line Strengths
 - How structure effects simple searching
- Annotating charts
- Save charts in different formats:
 - PDF
 - Picture



Objectives

By the end of the course, delegates will be able to:

- Add data to create an Association chart, a Sequence of Events chart and a Flow chart using: Types, Identities, Labels, Picture, Attributes, Links, Date & Time, Direction and Line Strengths
- Annotate charts using Labels and a Legend, and save them in PDF and Picture format

Course Delivery – what can you expect?

All of our courses are delivered by our own, in-house, highly experienced trainers, who specialise in training i2 software. We believe that to learn software effectively you need access to a friendly and professional training environment where you have the maximum time spent hands-on using the software; where questions and discussion are encouraged, and that makes you think about how anything you learn will be applied back at work.

What data will you use?

Our training uses sets of training data that we have created to look and feel familiar. We will never ask you to use or provide examples of your real data or be in a position to access it. You will use an array of example training data, such as:

- Intelligence including: People, Company information, Places, Events, Social Media, Communication data and Transactions

Is this the right course for you?

This course is aimed at:

- New users
- Self-taught, or informally taught, users
- Those who want to refresh their knowledge

Prerequisites

You must be familiar with Microsoft Windows, opening, closing, and saving files. All courses are conducted in English so you should have a good understanding of spoken and written English. Please note translators can be used on closed courses.

Where Next?

- Level 1 Course:
 - Analyst's Notebook Introduction to Importing Level 1

If you have already attended the above course, you can attend any of the Analyst's Notebook Level 2 courses

- Level 2 Courses:
 - Analyst's Notebook Social Network Analysis
 - Analyst's Notebook Dissemination
 - Analyst's Notebook Analysis

If possible, we recommend that you use the software for a few months before taking the additional courses. This will give you time to apply what you have learnt from this course and maximise the benefit of the courses.

Technical Requirements (Online Courses Only)

Our online courses are run using virtual machines, with everything you need provided in a secure and straightforward environment. For the best experience you will need to install the following:

1. Amazon WorkSpaces Client
2. Zoom Client

It is a simple process, and we will send all the relevant links and details on how to do this. These need to be installed before the course.

You could use your own personal computers to attend this training as we provide the i2 software and course materials. This is an option being used by customers where IT policy prevents them installing the Amazon WorkSpace and Zoom client software on work computers.

Please note that we reserve the right to amend certain aspects of the course as published in this overview including, but not limited to, maximum class size, course content, technical requirements. If you have any questions about the specific course you book please contact us.