

SPT Newsletter

August 2023 Edition Number 18



**SHORTEST
PATH**
— TRAINING —

The Training Advantage

 **Tips & Tricks Pages 4 & 5**



This Issue

	Page		Page
News & Conferences	2	Analyst's Notebook Tip & Trick	5
Regional Course Options & Cyber Essentials	3	Featured Course and CPD News	6
iBase Tip & Trick	4	Contact and Booking Info	7
		Schedule	8

Newsletters and a YouTube Link: <http://shortestpathtraining.co.uk/newsletter/>

Sign up to our mailing list to receive new releases via email: info@shortestpathtraining.co.uk

News and Conference Information

Welcome to the latest edition of our Newsletter. The team have had a busy summer and we haven't let the weather—hot or rainy—slow us down. We have been training all of our wonderful customers, not only on our Analyst's Notebook and iBase courses, but we have also been training i2 Enterprise Insight Analysis (specifically its combination of Analyst's Notebook Premium + the Information Store).

10 Year Anniversary

We are delighted to be celebrating our **10th Anniversary** this year. It is hard to believe it was that long ago that Janet Warner and Mike Hunter set up SPT - and since then we have enjoyed meeting and training so many of you. A big thanks from Mark (Fleet - Director) to all of you and to our wonderful staff over those 10 years (in alphabetical order):



- Carol, Fraser, Holly, Kelly, and Michelle

What we do

We pride ourselves on understanding that different organisations and individuals have very different training needs and budgets. We offer a range of open courses, taught at regular intervals, and can also provide unique, bespoke courses based upon specific functionality and data sets; and reflecting the students' current software knowledge. Our standard courses offer excellent value for money, and our bespoke courses utilise the standard course materials as a starting point to keep any customisation costs down. Our courses are available to attend in our physical classroom, onsite, online, and via our new online Self-paced Training.

We work with students who have varying levels of knowledge and we aim to make people feel comfortable. We provide an environment which encourages questions, discussion, and "giving it a go". Our trainers' practical experience allows them to help students relate the materials covered to their own working environment.

Our courses are generally based on the latest release of the relevant software from i2 Group, but we understand that organisations may take longer to upgrade to the latest version - so we will always do our best to assist you and your situation.



i2 User & Training Conference London, UK 26 - 28 September 2023

We are one of the sponsors of the conference and will also be running two hands-on iBase training sessions at this event. If you are coming please do pop along and see us there, our Trainers and Account Management Team would love to say hello and assist you with any training and software questions you may have.

As the largest gathering of i2 professionals in Europe, this promises to be a stimulating opportunity for you to discover the latest innovations in i2, refine your tradecraft skills, and elevate your knowledge.

With a jam-packed schedule of informative sessions, hands-on workshops, and exciting networking opportunities, you'll have the chance to connect with like-minded individuals and learn from the best and brightest in the industry.

1st EACA/EFI International Crime Analysis Conference Malta October 23 to 24, 2023

You will also find us presenting and attending the **EACA Annual International Conference** in October taking place in Malta.

We are delighted to be involved in the first ever International Crime Analysis Conference, for more information please visit: www.crime-analysts.eu



8th National Analyst's Conference Online 29th-30th November

Coming soon, please visit <https://www.the-investigator.co.uk/8th-national-analyst-s-conference>

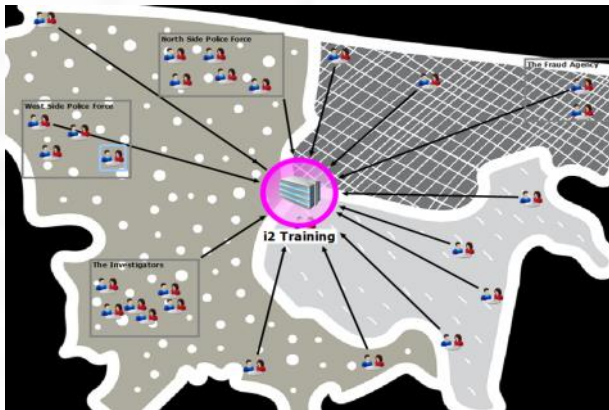
For details!

**Enjoy edition number 18, and please do let us know if there is anything you would like included in future publications.
Very Best Wishes from the Team**

Regional Classroom Courses & Cyber News

Regional Training

Did you know that Shortest Path Training can provide regional training, helping organisations save on their budget. Regional Training can result in significant costs saving as we will bring the classroom to you. All you need to provide is a suitable venue, convenient for all the



organisations attending. This can be organised even for our minimum of 6 delegates and you will only incur the costs for one trainer and the delegates attending.

This could be particularly useful for Regional Law Units, or any organisations that are i2 users and would like to share the costs for an onsite course by joining forces and sharing that cost.

If you feel this is of interest to you please contact us and we would be happy to help you facilitate this with your neighbours and colleagues.

Cyber Essentials Certification

The team are proud to announce that we have just renewed our Cyber Essentials Certificate again for the year. This means that we have passed all assessments required by the National Cyber-Security Centre, ensuring that our cyber security is up-to-date for our office systems.



ICDIP, CIISec & Fraser

After successfully passing his certification in June, we are happy to announce that our trainer Fraser Patrick is now a Full Member of both the Institute of Cyber Digital Investigation Professionals (ICDIP), and the Chartered Institute of Information Security (CIISec). We look forward to working with both institutions in their mission for increasing cyber literacy across all sectors, and continued professionalisation of the Cyber Digital Investigations profession.

For more information on both institutions, please see them in their own words below.

P.S. If you work with this sort of data we have our i2 Analyst's Notebook with Cyber and other Digital Data Course to help you.

The Home Of Cyber



The Chartered Institute of Information Security is the natural home for the cyber professional community at every stage of their career and is committed to raising the standard of professionalism in information and cybersecurity. This is achieved through having programmes that support Development, Recognition and Success.

• **Development** - CIISec is the place to go for cyber professional development and ethical practice.

• **Recognition** - CIISec provides an authoritative voice for the cyber industry and recognition of excellence in practice.

• **Success** - CIISec helps you and your business succeed securely in the digital world.

CIISec work to attract talent to the cybersecurity profession and provide a universally accepted focal point for the information cybersecurity profession. It is an independent not-for-profit body representing over 35,000 individuals in the information and cybersecurity industry. Governed by its members, it ensures standards of professionalism for training, qualifications, operating practices and individuals.

Find out more about who we are and what we do by visiting: www.ciisec.org

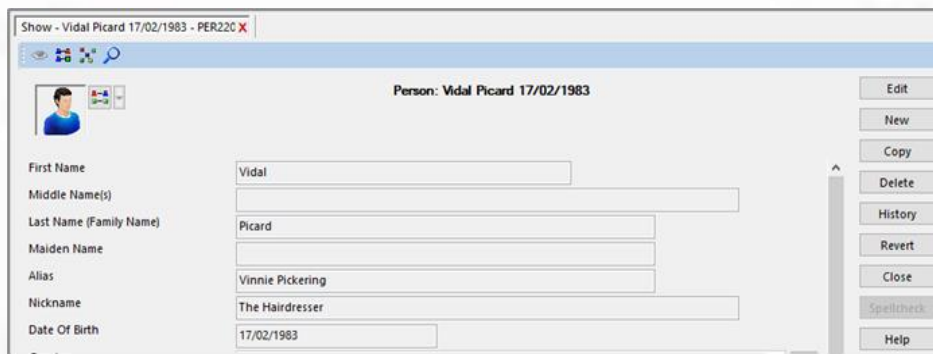
Tips & Tricks

View Tips & Tricks as a YouTube Video: <https://tinyurl.com/ybvfkv56>

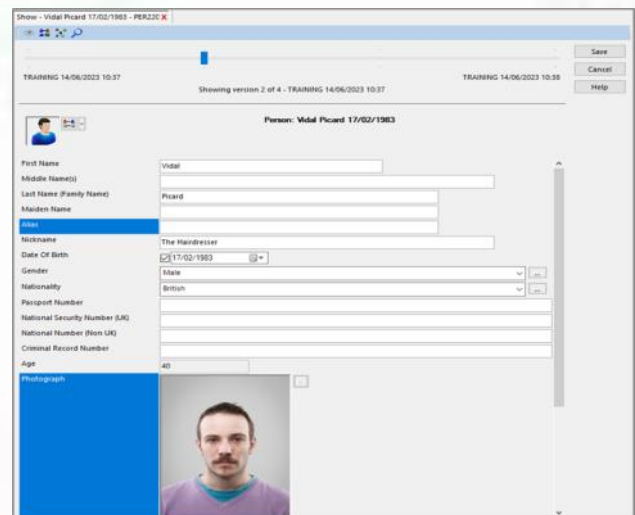
iBase

Using Revert to return to a previous version of a record

You can use Revert to view previous versions of a record and if required make a previous version of the record the current version.



1. Use the slider at the top of the record to navigate between versions
2. Underneath the slider it also tells you which version you are viewing. In the Example we are viewing Version 2
3. The differences between versions are highlighted in the display to help us identify which value has changed
4. To Revert to an old version, select Save whilst viewing the required version. This creates a New Version of the Record which will become the current version
5. Show the Record
6. Select Revert



Reverting is only available on SQL Server and uses the Audit History. This is enabled by the iBase Designer

Records can only be reverted to versions saved after the Audit History was enabled

Tips & Tricks

View Tips & Tricks as a YouTube Video: <https://tinyurl.com/ybvfkv56>

Analyst's Notebook

Searching and Selecting using Semantic Type

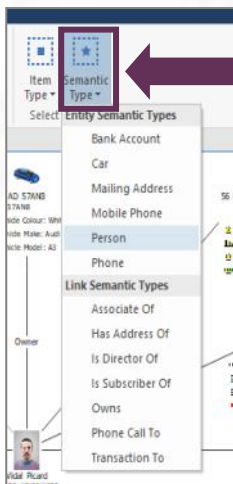
Firstly, what is a Semantic Type?

Semantic Types are Analyst's Notebook's way of understanding what something is, regardless of what you call it. When it comes to searching, Semantic Type helps to group similar entities.

Look at the Entities below for an example of some of the Semantic Types used within Analyst's Notebook:

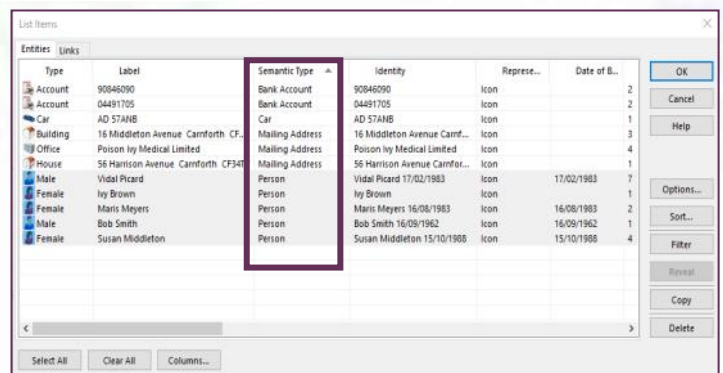


Select using Semantic Type:

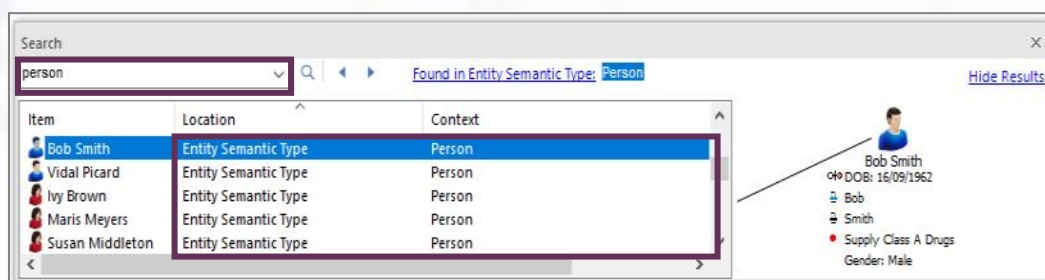


1. Select Menu
2. Semantic Type
3. Select Required Semantic Type and matching items will be selected on the chart

Sort using List Items:



Search using the Search Bar:



Featured Course & CPD

Our updated iBase Standard Course



Updating..



Complete

100%

iBase Standard Course Update

Here at SPT we keep all of our courses up to date as new versions of the software are released but we also review our courses to see if they can be improved in any way. We have just finished a review of our current iBase Standard Course. This was a full team effort and we are all pleased with the results, and are looking forward to getting back into the training room with it. Here are some key points:

- We have included several examples of new iBase functionality
- We have used Instructor and Delegate feedback to address challenges with the current course. As a result of this we have streamlined some of the data entry session, updated some of the lesson exercises to use more focused examples, and refreshed the Reporting lesson to make it more engaging
- As a result of these changes, we have ensured that all learning activities are aligned to the course's objectives and course overview. This means that our customers can have even greater clarity in what will be covered on the course before they book
- The overall aim of this review was to improve the overall effectiveness of the course

If you have any questions about the iBase Standard Course or want to request a course overview, please contact us.

Continued Professional Development Certification

We have submitted many more of our courses for assessment by The CPD Certification service. As of now the following are all CPD Certified:

Level 1

- i2 Analyst's Notebook Standard
- i2 Analyst's Notebook Creating Charts
- i2 Analyst's Notebook Creating Charts – Self-Paced
- i2 Analyst's Notebook Introduction to Importing and Analysis
- i2 iBase Standard
- i2 iBase Introduction to Searching, Queries and Charting
- i2 Enterprise Insight Analysis

Level 2

- i2 Analyst's Notebook Analysis
- i2 Analyst's Notebook Dissemination
- i2 Analyst's Notebook Importing
- i2 Analyst's Notebook Refresher and Upgrade
- i2 Analyst's Notebook Social Network Analysis
- i2 iBase Analysis
- i2 iBase Importing
- Using i2 iBase with i2 Analyst's Notebook

For more information please visit: <https://cpduk.co.uk/explained>

Customised, Bespoke & Onsite Courses

Shortest Path's customised, bespoke, and on-site courses may be the best solution for your training requirement.

Advantages can include

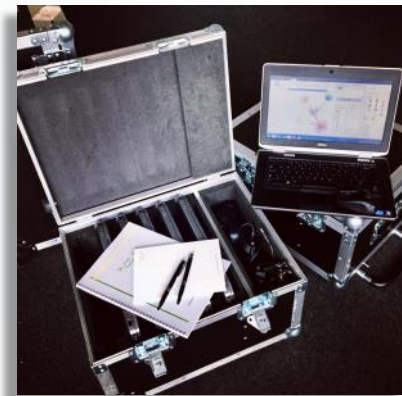
- Less time out of the office
- Savings on travel and accommodation costs
- Saving time by covering just the topics you need
- Help in applying learning by using customer specific data and tasks

If you have a group of people who need training, or would like a customised training course, then call us to talk through the options and we can help advise on the best solution and costs. Please note that we charge for a minimum of six delegates on these course options.

As with all of our training, we try our best to make things as easy as possible for you. We can help you to work out what would be suitable topics to cover during your course.

If you provide some example data, as well as any typical tasks, we can train your students on how to use their software to provide the most efficient solution for your organisation,

To enable us to train at your office, all you would need to supply is a suitable room. We ship everything that is needed to arrive before the course; including laptops*, peripherals, cables, extension leads, and course materials. Our trainer will arrive early on the morning of the course and set everything up in the assigned room. It's all very straight forward!



Contact Information and How to Book

Booking Scheduled Courses

1. Select your course, dates, and location (from our current schedule)
2. Email or phone SPT to check availability
3. Book provisional places
4. Complete booking form to confirm places

Booking Custom Courses

1. Email or phone SPT to discuss requirements
2. Book provisional course and dates
3. Complete booking form to confirm course

carols@shortestpathtraining.co.uk
+44(0)1223967100
info@shortestpathtraining.co.uk

Shortest Path Training Limited,
Future Business Centre,
Kings Hedges Road.
Cambridge CB4 2HY

SPT Course Schedule August 2023 - January 2024

Location	Description	Level	Date(s)	Length
Online	iBase Importing	Level 2 - Progression	Wed 30 Aug	1 day
Online	iBase Analysis	Level 2 - Progression	Thu 31 Aug	1 day
Online	Using iBase with Analyst's Notebook	Level 2 - Progression	Fri 01 Sep	1 day
Online	Analyst's Notebook Importing	Level 2 - Progression	Mon 04 Sep	1 day
Online	Analyst's Notebook Analysis	Level 2 - Progression	Tue 05 - 06 Sep	2 days
Online	Analyst's Notebook Dissemination	Level 2 - Progression	Thu 07 Sep	1 day
Online	Analyst's Notebook Social Network Analysis	Level 2 - Progression	Fri 08 Sep	1 day
Classroom	iBase Designer	Level 3 - Experienced	Mon 11 - 15 Sep	5 days
Online	Analyst's Notebook Standard	Level 1 - Foundation	Mon 16 - 18 Oct	3 days
Online	Analyst's Notebook Creating Charts (Bite-size)	Level 1 - Foundation	Thu 19 Oct	1 day
Online	Analyst's Notebook Introduction to Importing and Analysis (Bite-size)	Level 1 - Foundation	Fri 20 Oct	1 day
Online	iBase Introduction to Searching, Queries, and Charting (Bite-size)	Level 1 - Foundation	Mon 23 Oct	1 day
Online	iBase Standard	Level 1 - Foundation	Wed 25 - 26 Oct	2 days
Classroom	iBase Standard	Level 1 - Foundation	Wed 15 - 16 Nov	2 days
Online	iBase Importing	Level 2 - Progression	Tue 21 Nov	1 day
Online	iBase Analysis	Level 2 - Progression	Wed 22 Nov	1 day
Online	Using iBase with Analyst's Notebook	Level 2 - Progression	Thu 23 Nov	1 day
Online	Using Analyst's Notebook with Cyber and other Digital Data	Level 2 - Progression	Fri 24 Nov	1 day
Classroom	Analyst's Notebook Importing	Level 2 - Progression	Mon 04 Dec	1 day
Classroom	Analyst's Notebook Analysis	Level 2 - Progression	Tue 05 - 06 Dec	2 days
Classroom	Analyst's Notebook Dissemination	Level 2 - Progression	Thu 07 Dec	1 day
Classroom	Analyst's Notebook Social Network Analysis	Level 2 - Progression	Fri 08 Dec	1 day
Classroom	Analyst's Notebook Standard	Level 1 - Foundation	Tue 12 - 14 Dec	3 days
Online	iBase Designer	Level 3 - Experienced	Mon 22 - 26 Jan	5 days

Level 1 - is aimed at new users, self-taught, or those with no formal training; as well as those who would like to refresh their i2 Knowledge.

Level 2 - is aimed at users who have already attended the relevant Level 1 Course(s), and wish to progress their skills.

Level 3 - Experienced courses, like our iBase Designer Course, are for users who have attended at least the relevant Level 1 Standard Course, and our Level 2 Courses too, if possible. They require delegates to have a good understanding of all areas of the software.

If the option you require is not listed above please do get in touch. If you have a group who need training we can schedule for when it is convenient to you. This includes Online, Classroom Cambridge, Classroom at your site, and customised courses. Minimum delegate numbers may apply.